

# COVID19 Handbook

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CORDOBA ACADEMY follows guidance from the Edmonds School District, Center of Disease Control (CDC) as well as the Office of the Superintendent of Public Education. CORDOBA ACADEMY is committed to maintaining the health and safety of our community, including providing a positive learning environment for students. CORDOBA ACADEMY intends to operate in-person learning with the following health and safety guidelines.

As we start the 2021-2022 school year, we want you to know your health and safety continues to be our priority. In this COVID-19 Handbook, you will find our health and safety protocols. We will remain adaptive and modify these protocols as we follow the latest guidance from the Washington State Department of Health (DOH), and CDC.

## COVID-19 OVERVIEW

COVID is a respiratory virus that spreads through close person-to-person contact. You can become infected by coming into close contact with a person who has COVID-19 or through respiratory droplets when an infected person coughs, sneezes, or talks.

## COVID-19 SYMPTOMS

People with COVID-19 have had a wide range of symptoms reported - ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms.

The DOH has broken down symptoms of COVID-19 into two categories:

Class A: fever ( $\geq 100.4^{\circ}\text{F}$ ), cough, loss of sense of taste/smell, shortness of breath

Class B: fatigue, headache, muscle/body aches, sore throat, congestion or runny nose, nausea or vomiting, diarrhea (2 or more loose stools in 24hrs)

## COVID-19 Testing

Anyone, whether students and staff must get Covid testing from their healthcare provider before returning to campus if they are experiencing any of the symptoms mentioned above. They may also get COVID testing at Rite Aid. No healthcare provider or referral is needed. They request online scheduling and do have same day appointments. RITE AID FREE COVID TESTING:

[Schedule and appointment link.](#)

## Health Screening at Drop-Off

Based on the best available evidence at this time, the DOH and CDC no longer recommend daily temperature checks and symptom screenings before entering the building. Instead, it is recommended that parents should monitor their children for infectious illness everyday through home-based symptom screening.

Cordoba Academy is requiring all parents to perform daily symptom screenings at home before school. Any student who presents with symptoms of COVID-19 while at school will be evaluated



using the most current DOH K-12 guidance for screening symptomatic individuals.

If a student becomes sick

At School

For those who begin to exhibit symptoms associated with COVID-19 while at school:

1 Class A Symptom or 2 Class B Symptoms Protocol:

The student will be escorted and remain in the isolation room until a parent or guardian picks up the student, or transportation home is arranged. We request that a parent come within 30 minutes of notification to pick up their child.

Students will be referred to their healthcare providers for possible COVID-19 testing or a COVID-19 test could be offered to your student with parent or guardian consent.

The areas the student was in will be cleaned and disinfected.

The student will be allowed to return to school according to the most current guidance from the Health Department.

1 Class B Symptom Protocol:

If the student has one class B symptom, we will obtain verbal permission from parents to covid test the student at school. If permission is not granted, the above class A protocol will be in effect.

If the test is negative, the student will be allowed to return to class, as long as the student is showing that they are well enough to do so.

Regardless of COVID test results, students must remain out of school until they have been fever, vomit, and diarrhea free for at least 24 hours.

Communication in situations where a person tests positive and has been in contact with others in the school community:

Close contacts will be notified in writing as soon as possible with guidance and requirements for isolation, quarantine and testing in order to return to school.

All members of the CORDOBA ACADEMY community, (including contractors and community partners), will be notified in writing within 24 hours of exposure to a confirmed positive case.

CORDOBA ACADEMY follows all Edmonds school district DOH reporting requirements.

At Home

If a student is experiencing fever, cold, or flu-like symptoms, they must NOT attend school.

Students should stay home and seek medical evaluation, which may include testing for COVID-19 and other respiratory infections.

If the student is referred for testing, they must remain home and self-isolate until they have received their results and direction from their healthcare provider.

**Returning to School After Testing**

After Positive COVID Test (molecular or antigen) The student must:

Isolate 10 days (or the total number of days directed by the Whatcom Health Department) since symptoms onset (if asymptomatic, from the date of the positive test result) and symptoms have



improved

This isolation guidance applies regardless of vaccination status.

If a student is diagnosed with COVID-19, their family should notify the school ASAP. The Whatcom Health Department will advise us and your family on the next steps.

#### After Negative COVID Test

If a student has no known COVID-19 exposure, but is exhibiting symptoms of COVID, to return to school sooner than 10 days the student must:

Have negative COVID-19 test, or doctor's note verifying illness is not related to COVID

Be fever free for at least 24 hours without the use of fever reducing medications, and

Symptoms have improved

If the student has a known COVID-19 exposure, without symptoms, the student must:

Quarantine at home for a minimum of 7 days, and provide negative PCR COVID-19 test results from a testing center outside of the school (test must occur on day 5 or later).

***Students who do not provide a negative test result, must quarantine at home for 10 days.***

#### Returning to School After Travel

If Vaccinated:

Fully vaccinated staff and students are not required to quarantine or be tested after traveling out of state. It is recommended to self-monitor for symptoms and isolate and get tested if symptoms develop.

If NOT Vaccinated:

Students may (choose one of the following)

Get a PCR test 3-5 days after travel AND stay home and self-quarantine for a full 7 days after travel.

Self-quarantine for 10 days and not get tested.

#### VACCINATION INFORMATION FOR STAFF AND STUDENTS

CORDOBA ACADEMY monitors vaccination status for employees, but has not made vaccination a condition of employment. Student vaccination status is collected upon enrollment, but is not required in order to attend school. Vaccinations are available, safe and encouraged for students ages 12+. More information about vaccinations for students can be found on our COVID-19 information hub.

#### MASKS AND FACE COVERINGS

Masks are required of all students, staff and visitors to CORDOBA ACADEMY at all times, regardless of vaccination status. A waiver is available for anyone who may fit the categories listed



in the [WA Department of Health face covering amendment](#). Students may remove masks when eating or outdoors. Physical distancing will still be maintained during these times. If staff, students or visitors do not have a mask, CORDOBA ACADEMY will provide one. For further guidance, see WADOH's guidance on face coverings [here](#).

## PHYSICAL DISTANCING MEASURES

CORDOBA ACADEMY follows guidance from WA DOH and OSPI on physical distancing in all indoor spaces. Current DOH guidance for schools is to maintain 3 feet of physical distance. CORDOBA ACADEMY will ensure physical distancing by locating work spaces, desks and tables, placing physical reminders for seating and standing in line, as well as teaching routines and reminders.

CORDOBA ACADEMY has not yet begun to offer extracurricular activities or other activities where increased respiration or aerosolization may occur. When these or other higher risk activities occur, they will be moved outdoors or to larger venues to ensure increased distancing measures

## HEALTH ATTESTATIONS AND SCREENING/TESTING

Families must have a current [health attestation](#) on file before students can attend CORDOBA ACADEMY. Health attestations state that families will monitor students daily for symptoms of COVID-19, and follow CORDOBA ACADEMY policies regarding remaining home if students become symptomatic. CORDOBA ACADEMY follows [WA DOH and CDC guidance](#) on symptom screening. Students complete a health symptom screening upon entering school, and staff monitor for symptoms throughout the day. If symptoms do appear during the school day, the staff member or student is isolated in a school location until they can return home. Staff and students can return to school with a negative test result. CORDOBA ACADEMY conducts screening tests of 20% of the school population who do not have evidence of vaccination

## HAND HYGIENE

Hand washing is an essential part of preventing illness and keeping your children healthy. Hands should be washed with soap and water for at least 20 seconds. If soap and water are not readily accessible, the next best option is hand sanitizer. In addition to the automatic dispensers already in place, each classroom will be provided with hand sanitizer. There will also be remote sanitizing stations placed at building entrances.

Students will be expected to wash/sanitize frequently throughout the day. Times for hand hygiene include but are not limited to: upon arrival at school, before meals or snacks, after playing outdoors, after going to the bathroom, after nose blowing or sneezing, after touching communal surfaces, and before leaving to go home.

## CLEANING

There will be extra cleaning on frequently touched surfaces throughout the day in the classroom and common areas. CORDOBA ACADEMY provides cleaning and disinfectant products for all classrooms. Disinfectant products are EPA List N approved. A thorough cleaning using a heavy duty disinfectant/industrial cleaner will be used each evening at Whatcom Intergenerational High School. CORDOBA ACADEMY staff will provide, refill or replace cleaning supplies as needed



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throughout the school day.

In addition each classroom will have a bucket with cleaning supplies designated for each student's use. Teachers and students will clean workspaces, tables and classroom touchpoints at the end of class or when a transition takes place. ~~Students will use the supplies from the bucket to clean their work area after each class.~~ Hand sanitizer will be available for all students in each classroom and other areas in the school.

## SANITATION STATION

While not a replacement for frequent handwashing, alcohol based hand sanitizer will be provided for all CORDOBA ACADEMY classrooms and common spaces. There will be a sanitation station at the entrances of the school. Students will have access to hand sanitizer, masks and cleaning supplies for their needs. All students will be required to use hand sanitizer upon entering the school and throughout the day.

## VACCINATION

The State Board of Health, who sets the Washington state immunization requirements for students, has not required the COVID-19 vaccine for students. With that said, we encourage all parents of students who are eligible for vaccination to contact their healthcare provider with any questions they may have regarding the vaccine. COVID-19 vaccines are available to all people age 12 and older.

You are considered fully vaccinated

Two weeks after you have received the 2nd dose of Pfizer or Moderna vaccine

Two weeks after you have received the Johnson and Johnson/Janssen vaccine

Close contacts who are fully vaccinated and do not have symptoms do not need to quarantine, but should be tested 3-5 days following a known exposure to someone with suspected or confirmed COVID-19. They should isolate and follow appropriate guidance if they test positive, and/or develop symptoms.

## FOOD AND DRINK

Because Covid-19 can be spread by contact with surfaces, students are encouraged to label any beverage container (even recycle-able and disposable) with their name and to avoid sharing (even with separate straws).

Any open container or utensil left lying around may be disposed of by school staff. Students are strongly encouraged to wash their hands or use sanitizer both before and after eating.

## BUILDING ENTRY

Students should exit their car and enter the building through the designated drop off door (Front Door). Students coming to school later than their scheduled start time may enter the building after they have checked in at the front office.



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## PARENTS/GUARDIANS VISITING SCHOOL

Parents are welcome to come to the front office. They will be required to wear a mask, and will not be permitted in classrooms or other areas where students are present.

## CLOSING

The goal of this handbook is to provide parents guidance and information about the 2021-2022 school year. All policies are subject to change as new mandates from OSPI and DOH are released. Our goal is to keep our students and staff as safe as possible. Thank you for reviewing these policies and procedures at home with your child prior to the first day of school. We know that following these guidelines is not convenient but it is our only option in order to hold class in person and not online. We appreciate your compliance and support as we continue to navigate this unprecedented time in education.

